Currency Exchange

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Operations

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# Operations

## Location and Layout

The exchange will be located in Manhattan New York. The main office will be approximately 1000 square feet and consist of the following:

* Reception area
* Offices for management personal
* Cubes for support personel
* Secure data center
* Employee pantry
* Protected storage for on site cash

## Supply Chain

NA – explain

## Technology

* Internet
* Phone system
* Personal computers for employees
* Kios computers for customers
* Networking equipement
* Servers
* Propiatary software
* Email system

## Operation Budget



## One-Time/Start-up Costs

|  |  |  |  |
| --- | --- | --- | --- |
| **Category** | **Quantity** | **Descriptoin** | **Cost** |
| Licenes |  |  |  |
| Computers |  |  |  |
| Office equipement |  |  |  |
| Office renovation |  |  |  |
| LLC setup |  |  |  |

## Business Processes

## Organization Chart

*Job Title*

*Job Description:*

*Salary:*

*Education/Experience Required:*

*Personality Synopsis:*

Write a description for all expected employees

**Start-up personal**

Chart of starting personal

**End of year 1:** If revenue projections hold by then end of year one we will add the following positions; pos1, pos2

Chart of End year 1

**End of year 2:** If revenue projections for year two hold will add the following positions; pos1, pos2

Chart of End year 2

## Operations Calandar

**September 2016:** Hire CFO,CIO,CCO

**December 2016:** Build software, setup beta server and echange

**June 2016:** Obtaine required licences and permits

**July 2016:** Hire CTO and developer

**July 2017:** Build production datacenter and echange software

**August 2017:** Hire COO and customer service rep

**September 2017:** Launch exachange

**October 2017:** First promotional effort

# References